

Registering for a 2018 ASA Running License

NOTE, STEP 0: Before proceeding to the ASA Site, you should already have ordered your **ATC Membership** from the ATC Online Shop, **Tri SPaza**. You pay ATC for the Membership and the ASA License. You cannot pay ASA for the license. It has to be done through the club. The steps explained below are for you to register with ASA their National Club Registration System. Existing members must return each year to update their details and sign a new form for the season.

Step 1: If you haven't yet [Click Here](#) to **Join / Renew /** your ATC Membership and **purchase** the **Running License** from the online shop

Step 2: Go to the Athletics South Africa registration website <http://asa.saclubs.co.za/> and click on **REGISTER NOW** OR **LOGIN**

ASA
ATHLETICS SOUTH AFRICA

Register Now! Home Login Contact Us

Welcome to Athletics South Africa

Please enter details below
NOTE: You must register first to activate your profile.

ID Number

Select Type
SA ID ▾

Password

Remember Me

[Forgot Password](#)

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0.0355 [Terms and Conditions](#)

Step 3: Provide or Edit your details

Member Edit

[Change Password](#) [Member Form](#) [Save](#)

ID Details

ID number: 6208145047083 Type: SA ID

Club Details

Club Name: **ATC Running Club ***

*To change your Club, Please contact your current club and ask them to change your status to Transfer.

License #: 2400 License Year: 2017 Current club status: **Accepted**

Select to Assign new License number Club Status: **Accepted**

Duties

Admin Athlete Coach Technical Official

Disciplines

None Cross Country Road Running Race Walking Track & Field Mountain & Trail Running

Personal Details

Title: Mr	Email: gertw@atio.co.za
Firstname: Gert	Date of Birth (yyyy/mm/dd): 1962-08-14
Secondname: Willem	Language: Afrikaans
Surname: Wilkins	Occupation: Consultant Comp Networks
NickName:	Gender: Male
Initials: Gert	Demographic: White

Step 4: CLICK SAVE to update

Step 5: Click on **Member Form** to download the completed Form


The screenshot shows a web browser window with the URL 'Athletics SA'. The page title is 'eDocs ATC Expiration Mailer'. The ASA Athletics South Africa logo is at the top left. A navigation bar contains buttons for 'My Dashboard', 'Edit My Details', 'Clubs', 'Member', 'Logout', and 'Contact Us'. A green message 'Successfully updated' is displayed. The main content area is titled 'Member Edit' and contains several sections:

- Member Edit**: A row of buttons including 'Change Password', 'Member Form' (circled in red), and 'Save'.
- ID Details**: ID number: 6208145047083, Type: SA ID.
- Club Details**: Club Name: ATC Running Club *. License #: 2400, License Year: 2017, Current club status: Accepted. A dropdown menu for Club Status is set to Accepted.
- Duties**: Admin , Athlete , Coach , Technical Official .
- Disciplines**: None , Cross Country , Road Running , Race Walking , Track & Field , Mountain & Trail Running .

Step 6: Sign the form, scan and email it to admin@atcmultisport.club or bring it with when you collect your license.

NOTE: The on-line form on asa.saclubs.co.za site is still the 2017 form. Untill that is updated, please download the 2018 form the link below:

<http://athletics.org.za/2018-licensing-form/>

2018 ASA PERMANENT LICENCE FORM																			
																			
NB: The license number will only be issued to the club when this form is fully completed and presented to the province for recordkeeping. Provinces who fail to adhere to this administrative function will be held accountable.																			
Athlete <input type="checkbox"/>				Coach <input type="checkbox"/>				Tech Off <input type="checkbox"/>				Office Bearer <input type="checkbox"/>							
Track&Field <input type="checkbox"/>				Off Road Running <input type="checkbox"/>				Road Running <input type="checkbox"/>				Race Walking <input type="checkbox"/>							
Demographics - SRSA Requirement																			
<input type="checkbox"/> Black				<input type="checkbox"/> Coloured				<input type="checkbox"/> Indian				<input type="checkbox"/> White							
Demographics - SRSA Requirement																			
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/>				Date of Birth (YYYY-MM-DD)															
Your Details (Please tick where applicable)																			
Surname												Title (Mr/Ms/Dr etc)							
First Name												Initials							
Type of Document																			
ID Document <input type="checkbox"/>				Birth Certificate <input type="checkbox"/>				Passport <input type="checkbox"/>				Refugee Permit <input type="checkbox"/>							
								Please enter the relevant number											
Licence Number (2017)				Licence Number (2018)				ASA Province											
Club Name (in full)																			
Residential Address - Domicilium Rule												Postal Address							
Code												Code							
Tel Code				Tel Number (Home)				Tel Code				Tel Number (Work)							
Cell Phone Number																			
E-mail Address																			
Occupation																			
I declare that I am a bona fide athlete/coach/technical official. I confirm that all the information provided on this application is true and correct. I subject myself to the rules and regulations of Athletics South Africa and the IAAF, and I undertake not to compete in any track event, road race, cross country event, race walking event or fun run which is not sanctioned by the provincial athletics body and ASA. I indemnify ASA, the provincial body, sponsors and organisers of any race against all and any action of whatever nature which may arise out of my participation and I agree that it is my responsibility to be medically fit to compete in any event.																			
Next of Kin: Name												Tel							
Date.....												Signature.....							
Signature of Parent/Guardian (Younger than 18yrs)												Signature.....							
Signature of Club Representative												Signature.....							
Signature and stamp of the Province												Signature.....							
Welcome to the Athletics South Africa Family																			

Instructions for wearing the race number:

You have to wear both ASA License numbers, one on the front and one on the back of your vest. If the race organiser provides a race number, you wear that in front, over your ASA license, but not covering the ASA sponsor's logo, as shown in the image below.

